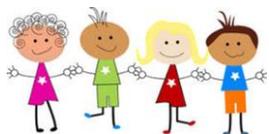


# West Lakes Kindergarten and Early Childhood Centre



## Quality Improvement Plan 2018

*Our Quality Improvement Plan for 2018 focuses on how to achieve our site goals aligned with the Western Adelaide Partnership and the Department for Education and Child Development (DECD). Strategies for identified Improvement are detailed under National Quality Standard Areas.*

*West Lakes Kindergarten was last rated in 2015 as “Exceeding” and the 2018 plan focuses on building on current good practice and identifying areas for future improvement.*

<p>Quality Area 1 <b>Educational Program and Practice</b></p>	<p>All children have access to quality literacy and numeracy activities and experiences to support their learning by supporting children’s oral language and early foundation of mathematics. We will do this through:</p> <ul style="list-style-type: none"> <li>• lead educators accessing training and resources in the areas of <b>numeracy and literacy</b>,</li> <li>• by educators unpacking <b>DECD Numeracy and Literacy Indicators</b> to gain a deeper understanding of what they look like in play,</li> <li>• <b>‘The Bridge’</b> program will be embedded into our centre, to support building continuity of learning across the Western Adelaide Shores Partnership in the early years. To support children with their wellbeing and with transition to their local school, we will provide activities and experiences found in both preschool and the school setting and foster links with local schools, to share information and practice that supports children’s transition.</li> </ul> <p>Each child’s learning and development is assessed or evaluated as part of an ongoing cycle of observation, analysing learning, documentation, planning, implementation and reflection. We will ensure that all children will have <b>observations</b> from a range of educators, each week, which will inform our practice, support children’s learning needs and be efficient.</p>
<p>Quality Area 2 <b>Children’s Health and Safety</b></p>	<p>To ensure children’s health and safety, we will:</p> <ul style="list-style-type: none"> <li>• update our <b>sleep and rest policy</b> that meet the National Quality Standards and we will consult with the centre’s families and access recent research to inform our policy and procedures.</li> <li>• collect <b>immunisation records</b> for all children and notify families of an outbreak of an illness for children who are not immunised.</li> <li>• All staff will complete the <b>Responding to Abuse and Neglect update for 2018</b>.</li> </ul>
<p>Quality Area 3 <b>Physical Environment</b></p>	<p>To ensure the outdoor learning space is engaging, challenging and suitable, the storage shed will be relocated and a <b>nature play space will be constructed</b>. All children will have access to quality experiences in both built and natural environments. We will do this by expanding our <b>S.T.E.A.M. (Science, Technology, Engineering, Arts and Mathematics) activities and experiences</b> into the outdoor area, with a play-based focus.</p>
<p>Quality Area 4 <b>Staffing Arrangements</b></p>	<p>To ensure professional practice and safety, all staff will update their <b>first aid</b> certificate – HLTAID004 Provide an emergency first aid response in an education and care setting.</p>
<p>Quality Area 6 <b>Collaborative Partnerships with Families and Communities</b></p>	<p>Parents and families will have access to relevant, up-to-date, information. We will do through purchasing, designing and sharing information through our own <b>West Lakes Kindergarten App</b> that allows for notifications, newsletters, alerts and it is efficient for staff and useful for parents.</p>
<p>Quality Area 7 <b>Leadership and Service Management</b></p>	<p>To expand our <b>self-review process</b>, we will</p> <ul style="list-style-type: none"> <li>• We will implement the <b>DECD Performance Management Policy and procedures</b></li> <li>• Work collaboratively with the <b>Western Adelaide Shore Partnership</b> to embed the DECD Performance Management Policy</li> <li>• Use the <b>Reflect, Respect, Relate document</b> – Active Learning Scale, to assess our practices and highlight areas for improvement.</li> </ul>

### The Improvement Cycle

All early childhood and care services in Australia are assessed under the National Quality Standard, governed by the Australian Children’s Education and Care Quality Authority.

To ensure that West Lakes Kindergarten and Early Childhood Centre meets or exceeds these standards, all team members, along with the Governing Council are engaged in continuous improvement to provide high quality care and education for children using the centre.

Each year the staff and Governing Council review progress against the targets set within the Quality Improvement Plan. Strengths and achievements are celebrated and new priorities are identified to ensure an ongoing commitment to improvement.

